

St Mary's Catholic Primary School, Poole

Staff Supplementary Information Form 2024-25

To be completed only where a parent is seeking admissions priority on for children of staff.

Where there are more applications than there are places, we will prioritise applications for children of members of staff.

Please complete and return this form by **15 January 2024** or as soon as possible for normal round admissions.

You must also complete a LA Common Application Form
(eg, for BCP Council area resident, at [Parent Portal: Home \(servelec-synergy.com\)](https://www.servelec-synergy.com))

Please complete and return this form to the school as soon as possible for in-year admissions.

You must also complete a BCP Council Common Application Form
(for all applicants at [Parent Portal: Home \(servelec-synergy.com\)](https://www.servelec-synergy.com))

Please read the admissions policy, including definitions, before completing this form.

| PART A – to be completed by the parent | |
|--|--|
| Full name of child | |
| Date of Birth | |
| Parent's name | |
| Job Title | |

Please tick box if it describes your child's circumstances.

| | | |
|--------------------------|-------------|---|
| <input type="checkbox"/> | Criterion 7 | The parent named above¹ has been employed at this school² for more than two years or |
| <input type="checkbox"/> | | recruited within the past two years to fill a vacancy for which there was a skills shortage |

Privacy and Data Protection:

Your personal data is being used by the School and BCP Council for the purposes of an application for admission to school. We undertake to ensure your personal data will only be used in accordance with our privacy notice. Please confirm that you give your consent to the School and LA using your personal data as outlined in our privacy notice, by signing below. You have the right to withdraw your consent at any time. If you wish to exercise any of your rights under the General Data Protection Regulation, please contact BCP Council's Data Protection Officer. For more information about Data Protection, please contact the School or visit <https://www.bcpCouncil.gov.uk/Privacy/Privacy-notice.aspx>

I confirm that I have submitted a Local Authority Common Application Form.

| | | | |
|------------------|--|------|--|
| Parent's name | | Date | |
| Please sign here | | | |

Please scan and email this form or return this form to:

St Mary's Catholic Primary School, Devon Road, Poole, Dorset BH15 3QQ

¹ A child will be eligible if the member of staff is a) the natural or adoptive parent or other person with parental responsibility living at a different address or b) the natural or adoptive parent or other person with parental responsibility or another person living in the same household and acting as the child's parent.

² This will be any salaried person employed at this school when the application is made. Where the duties of a member of staff are undertaken at different schools in a federation or chain of schools, there will be admissions priority only at one school. This will be at the member of staff's base school. Where that can't be identified, priority will be at the school where he or she expects to work for most of the time in the current academic year.